

RULES OF ACCOMMODATION

1. These rules of accommodation are binding for Hotel Liberec s.r.o., Reg. No.: 27292436 with a registered office in Liberec I – Staré Město, nám. Šaldovo 1345/6, postcode 460 01 (hereinafter the "Accommodation Provider") and form an integral component of the Accommodation Contract or similar contract (hereinafter the "Contract") concluded between the Guest and the Accommodation Provider. Persons accommodated together with the Guest who concludes the contract with the Accommodation Provider are also considered to be Guests. The Contract is considered as concluded by filling in the registration form of the Guest. If due to any reason the registration form is not filled in, the Contract is considered as concluded by taking the key/card of the room by the Guest.
2. According to Section 103, letter b, of Act No. 326/1999 Coll., on residence of aliens in the Czech Republic and on changes to some Acts, as amended, any Guest - foreigner, is required to submit a travel document, residence permit, confirmation of temporary residence in the country, residence permit of a family member who is a citizen of the European Union, permanent residence permit or a permanent residence permit of a citizen of the European Union to the Accommodation Provider on request and personally complete and sign the registration form in accordance with Section 97 of the Act. Accommodation cannot be provided to any Guest - foreigner who refuses to submit a proof of identification and other documents listed in the previous sentence and who refuses to complete the registration form. The obligation of personal completion and signature of the registration form does not apply to Guests - foreigners under 15 years of age.
3. According to Section 5, paragraph 2, letter a), b), and e) of Act No. 101/2000 Coll., on protection of personal data and on amendments to some acts, as amended, the Accommodation Provider, as the administrator of personal data, is authorised to process the personal data of Guests in the scope set out on the so-called registration card. The Guest is required to submit his/her valid identification card or passport for this purpose on request of the Accommodation Provider. Accommodation does not have to be provided to any Guest who refuses to submit a document proving his identity, without this affecting the Guest's other obligations towards the Accommodation Provider.
4. Personal data provided by the Guest while concluding the Accommodation Contract or similar contract is subject to protection pursuant to Act No. 101/2000 Coll. The Accommodation Provider shall archive personal data provided in this manner and process it in the scope as provided by the Guest and it shall be used for performance of the Accommodation Provider's statutory obligations, for protection of the Accommodation Provider's rights and justified interests and for performance of the Contract. Personal data may only be provided to third parties in the essential scope for the purpose of processing personal data according to the previous sentence. The Accommodation Provider processes personal data at its registered office. Guests who provide the Accommodation Provider with their personal data are entitled to provision of information about its processing pursuant to Section 12 of Act No. 101/2000 Coll. and are also entitled to an explanation, correction of personal data and other actions pursuant to Section 21 of the quoted Act, on the basis of a request delivered to the Accommodation Provider by mail or electronically.
5. After registering, Guests receive an accommodation card giving their room number, the beginning and end of their period of accommodation and a key (hotel card) to their room. From this moment onwards, only the Guest(s) has (have) access to the room. Hotel staff are only permitted access to the rented room in the scope essential for meeting the terms of accommodation arranged in the Contract.
6. Neither the Guest nor the Accommodation Provider are authorised to permit third parties to use the room. To assure the Guest's maximum privacy it is also possible to restrict the hotel staff's access to the room.
7. Guests will be provided accommodation on their date of arrival from 2 p.m. at the earliest.
8. Guests vacate the room by 11 a.m. on the last day of their accommodation. If the Guests does not do so within this time limit, the Accommodation Provider is entitled to charge them for the following day's accommodation.
9. If Guests request extension of the period of accommodation, the Accommodation Provider is also entitled - if able to oblige - to offer a room other than the one in which the Guest was originally accommodated.
10. Dogs, cats and other animals may only stay at the hotel with the prior consent of the Accommodation Provider. A specific fee according to the Accommodation Provider's price list is charged for keeping animals in the hotel room.
11. If the Guest falls ill or is injured, the Accommodation Provider shall ensure the essential medical assistance, and potentially transport of the Guest to hospital. The Guest bears the related costs.
12. No furniture may be moved, repaired, nor may Guests interfere in the electrical wiring or other fittings in the hotel's rooms or common areas without the prior consent of the Accommodation Provider. Guests are also not authorised to make any other changes.
13. Guests are not permitted to use their own electrical appliances in the hotel, particularly in the hotel room, with the exception of electrical appliances used for the Guest's personal hygiene.
14. Only the Guest is authorised to use the fixtures and furnishings in the hotel room.

15. Guests are required to close the windows and taps and lock the room when leaving. On leaving the hotel the Guest hands the key (hotel card) in to reception. On returning to the hotel the key (hotel card) to the Guest's room will only be issued on submission of the accommodation card.
16. Due to safety reasons it is not permitted to leave children under 10 years of age without adult supervision in rooms and other social and common areas within the hotel.
17. There is a list of equipment in each hotel room, located on the entrance door from the inside. Guests are fully liable for damages (including theft and/or destruction) caused to the Accommodation Provider's property, according to the valid legal regulations.
18. The Accommodation Provider provides Guests with services in the scope and under the terms stipulated by Act No. 89/2012 Coll., of the Civil Code and the Contract.
19. The Accommodation Provider is liable for damages caused to the Guest's property pursuant to Section 2946 et seq. of Act No. 89/2012 Coll., of the Civil Code. Guests are required to keep all valuables in the hotel safe in reception, which represents an area reserved for keeping valuables. Valuables are considered to mean jewellery, cash, securities, watches, smartphones, mobile telephones and other communication devices, computer, audio-visual and other technology. If the aggregate fair value of valuables is above CZK 30,000, the Guest is obliged to keep such valuables in a bank (or another location recommended by the Accommodation Provider). The Guest acknowledges that bringing such valuables into the hotel is done at their own risk and the Accommodation Provider is not responsible for any damage and or loss of such valuables.
20. Upon arrival Guests are required to submit their credit card as a guarantee of their payment or pay for their accommodation in advance in cash, by card, or via invoice based on a previous order.
21. Smoking cigarettes, as well as using electronic cigarettes, IQOS and other devices producing smoke, smoulder or vapour, is prohibited in rooms, corridors and staircases. Violation of this prohibition is considered a serious breach of the Contract. In case of violation of this prohibition, the Accommodation Provider is entitled to charge a fee of EUR 200 for each individual case of violation of this prohibition.
22. Guests are required to observe the rules of decent behaviour, refrain from disturbing other guests by their behaviour, abide by the rules of peace at night (from 10 p.m. to 6 a.m.), refrain from consuming alcoholic beverages or intoxicating substances in the hotel's common areas and refrain from damaging the fixtures and furnishings of the hotel (Accommodation Provider). Violation of any of these obligations is considered a serious breach of the Contract.
23. Guests are obliged to comply with the Act on Fire Protection No. 133/1985 Coll., must not damage, abuse or in any other way obstruct the use of fire extinguishers or other material of firefighting and fire safety equipment. Violation of this point is a serious criminal act. Upon detection of such an act the Accommodation Provider immediately contacts the Police of the Czech Republic or additional public authority.
24. Guests are required comply with the regulations of these Rules of Accommodation. In the event that they seriously breach the obligations imposed on them, the Accommodation Provider is entitled to withdraw from the contract without a period of notice. This withdrawal comes into effect on being communicated or handed over to the Guest. In such cases the Guest is required to pay the price for the whole arranged period of accommodation and immediately leave the hotel. In the event that the Guest does not leave the hotel, the Accommodation Provider is authorised to immediately contact the Police of the Czech Republic or additional public authority.
25. The Guest is informed about the Rules of Accommodation by he authorized reception staff. The Rules of Accommodation document is available in the public areas of the hotel, at the reception or on the website of the hotel. By taking over the key/card of the relevant room/other premises or at the moment of providing their identification data to the hotel, at the extent required by the currently valid generally binding regulations (depending on which of these moments occurs first), the Guest is considered to be accommodated and at the same gives their consent to the Rules of Accommodation.
26. Information about proceeding personal data as well as the rules of the cancellation policy of the Accommodation Provider are available at the reception or on the website of the hotel.
27. In matters and cases, which are not covered by these Rules of Accommodation, the Accommodation Provider's liability for damage of stored items is subject to § 2945 et seq. Act No. 89/2012 Coll., Civil Code.
28. As the Accommodation Provider does not provide a guarded parking lot, therefore is not responsible for damage caused to means of transport and items left in them, unless the Accommodation Provider expressly declares that such items were taken into the Accommodation Provider's deposit.

These Rules of Accommodation are valid from January 1, 2022.